

ONEMAUGH TOWNSHIP AREA SCHOOL DISTRICT
Davidsville, Pennsylvania

COMMITTEE OF THE WHOLE AGENDA

JANUARY 8, 2024 – 7:00 p.m.

1. Guests & Sunshine Act Public Comment Period
 - A. Megan Miller – Tribe Time Update
2. Reports
3. Student Education
 - A. Request approval to revise the 2023-2024 School Calendar by adding an Act 80 three-hour early dismissal on Friday, February 2, 2024.
 - B. Informational Items
 1. Kindergarten registration is scheduled for Wednesday, March 6, 2024, via pre-scheduled appointments at the Elementary School.
 2. Discipline Reports (attached)
4. School Activities
 - A. Field Trip/Competition Requests
 1. Permission for Kimberly Garman/Ashley Kopp’s Substitute to accompany life skills/MDS students (17) to the Westwood Plaza Theatre for a community-based instruction experience on Wednesday, January 31, 2024 at a cost of \$800: \$300/admission; \$400/travel; \$100/substitute nurse (budgeted).
 2. Permission for Ruth Hostetler/Becky Lough/Kelly McCall/Amy Stone to accompany kindergarten students (66) on a field trip to Fort Ligonier on Wednesday, February 21, 2024 at a cost of \$200/substitute nurse (budgeted—remainder of costs paid by PTA).
 3. Permission for Jakeb Rising/Kelly Kramer to accompany students (12) to UPJ to participate in the MathCounts Chapter Competition on Saturday, February 10, 2024 at a cost of \$180/registration (budgeted).
 4. Permission for Jakeb Rising/Jodi Forgas to accompany students (8-12) to Somerset High School for the Somerset County Scholastic Quiz Competition on Wednesday, March 13, 2024 at a cost of \$495: \$120/registration; \$55/travel; \$320/substitutes (budgeted).
 5. Permission for Jakeb Rising to accompany students (5) to Marion Center High School for a Heritage Conference Math Competition on Thursday, March 14, 2024 at a cost of \$237: \$77/travel; \$160/substitute (not budgeted).
 - B. E-Sports Discussion

C. Informational Items

1. Elementary & Secondary Newsletters (attached)
2. The Board's annual yearbook picture has been scheduled for approximately 6:45 p.m. on Tuesday, January 16, 2024.

5. Human Development

- A. Request approval of the following additional Substitute Teachers submitted by Ignite Education Solutions for the 2023-2024 school year: Carol Battaglia (Special Ed.); Riley Hanley (Grades PK-4)); Alayna Plaza (Grades PK-4); Rachel Saylor (Emergency); Dale Streletz (Music); Cheyann Warner (Grades PK-4); William Wood (Emergency); Meredith Zorn (Emergency).
- B. Request approval to change the hours of employment for Scott Smith to eight (8) hours per day for five (5) days per week during the school year and six and one-half (6.5) hours per day for two (2) days per week during the summer and to revise the handbook related to this position accordingly.
- C. Request approval of revisions to the support staff employee handbooks as follows:

Aide Handbook:

(Under Payroll Section)

Deductions required by law shall be made from the employee's pay; and in addition, the employer, upon receipt of individually signed authorization from each employee, shall make the following payroll deductions available:

- C.B.W. Credit Union
- Premiums for Disability/Illness/Accident/Life Insurance
- Tax Shelter Annuities (not to exceed 12 providers)

Cafeteria Handbook:

(Under Payroll Section)

Deductions required by law shall be made from the employee's pay; and in addition, the employer, upon receipt of individually signed authorization from each employee, shall make the following payroll deductions available:

- C.B.W. Credit Union
- Employee contributions to approved Health Savings Accounts (HSA)
- Premiums for Disability/Illness/Accident/Life Insurance
- Tax Shelter Annuities (not to exceed 12 providers)

Buildings/Grounds, District Office, High School Attendance Secretary, and Secretarial Handbooks:

(Under Payroll Section)

Deductions required by law shall be made from the employee's pay; and in addition, the employer, upon receipt of individually signed authorization from each employee, shall make the following payroll deductions available:

C.B.W. Credit Union
Employee contributions to approved Health Savings Accounts (HSA)
Premiums for Disability/Illness/Accident/Life Insurance
Tax Shelter Annuities (not to exceed 12 providers)

Buildings/Grounds, Cafeteria, District Office, and Secretarial Handbooks:

(Under Medical Insurance Section)

2. District funding of the deductible, if any, will be determined by the Board of Directors.

Aide, Buildings/Grounds, Cafeteria, District Office, High School Attendance Secretary, and Secretarial Handbooks:

Disability/Illness/Accident Insurance - Coverage will be made available to employees with the understanding that the employee will pay in full the premium due thereon.

OVERTIME AND EXTRA PAY

Overtime compensation shall be awarded as defined in the District's Overtime Policy (No. 530).

D. Request approval of the following additional volunteers for the 2023-2024 school year:

Mary Louise Donitzen	Elementary School
Rachel Gironda	Elementary School
Andrew Kaufman	Music Department
Jordan Lease	Junior High Track
Kimberly Meyers	Track
H. William Miller, Jr.	Musical/Post Prom
Patricia Miller	Musical/Post Prom
Patricia Nancarvis	Elementary School (Good News Club)
Courtney Oakes	Elementary School/Elementary Wrestling
Denise Yourich	Elementary School (Good News Club)

6. Support Services

- A. Request permission to enter into a contract with Tracy Labreck to transport her child to and from school at the minimum rate of \$25 per day, or to school only at the minimum rate of \$12.50 per day, retroactive to December 13, 2023, and continuing for the remainder of the 2023-2024 school year.
- B. Request permission to reimburse the Greater Latrobe School District for half of the daily cost of \$200.69 to transport a homeless student residing in our school district to Greater Latrobe via DMJ Transportation.
- C. Request approval to enter into an Educator & Clinician Preparation Field Experience Agreement with Indiana University of Pennsylvania for the placement of student teachers within the district for a term of five years.
- D. Discussion Item – Appalachia Intermediate Unit 08 Board Representation (two memos attached)

7. District or Business Planning

- A. Request approval of the attached new/revised Policies and documents as recommended by PSBA/District:

- Policy 006 Meetings
- Policy 216.2 Supplemental Discipline Records
- 236-AR-0 Student Assistance Program
- 236.1-AR-0 Comprehensive School Threat Assessment Guidelines/Forms (District change—replaces 236.1-AR-0, 236.1-AR-1 and 236.1-AR-2)
- Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability
- Policy 707 Use of School Facilities (District change)
- Policy 800 Records Management; 800-AR-0 Records Management
- Policy 815 Acceptable Use of Internet, Computers and Network Resources
- Policy 819 Suicide Awareness, Prevention and Response; 819-AR-0 Suicide Crisis Intervention/Response Guidelines
- Policy 830 Security of Computerized Personal Information/Breach Notification; 830-AR-0 Security of Computerized Personal Information/Breach Notification (New)
- Policy 830.1 Data Governance – Storage/Security; 830.1-AR-0 Data Storage and Security (New)

8. Buildings & Grounds

A. Use of Facilities Requests

1. Ratification of the Superintendent’s decision to permit The Shop 814 Wrestling Club/C. T. Wrestling Boosters to use the High School Field House Wrestling Room, Concession Stand, and Gym Lobby on Sunday, December 17, 2023 at a Rental Fee of \$23.00 per hour and Use of Facilities Fee of \$30.00 per hour.
2. Euro Club
High School Library
February 7 & 13, 2024 (5:30 p.m. to 8:00 p.m.)
Jakeb Rising
3. PTA/Elementary Reading Night
Entire Elementary School & High School Parking Lot
Saturday, March 16, 2024 to decorate for event
Thursday, March 21, 2024 (4:00 p.m. to 9:00 p.m.)
Michelle Wozniak

9. Budget & Finance

- A. Request acknowledgment of receipt of a change in Occupation Valuation Classification as follows:
Kimberly J. Reighard – Retired.
- B. Request approval to contribute funds to the following organizations (same as last year):

Junior Achievement	\$200
Somerset County Library	\$300
Conemaugh Township EMS	\$300
Fire Companies:	
Conemaugh Township	\$200
Scalp Level (formerly Hollsopple)	\$200
Jerome	\$200

- C. Request acceptance of the Offer to Purchase Property at Private Sale from Billy W. Fisher for Conemaugh Township Property No. 12-0-056520 at a sum of \$1,085.61. (attached)

- D. Request acceptance of the Offer to Purchase Property at Private Sale from Lorraine J. Fisher for Conemaugh Township Property No. 12-0-017870 at a sum of \$1,058.03. (attached)
- E. Informational Item – The District received a check from the Greater Johnstown CTC in the amount of \$112,186.34 after the calculation of final costs for the 2022-2023 school year.

10. Other Items

11. Executive Session