

**CONEMAUGH TOWNSHIP AREA SCHOOL DISTRICT**  
**Davidsville, Pennsylvania**

**AGENDA & SUGGESTED MOTIONS**

**SEPTEMBER 19, 2023**

- A. Call To Order
- B. Roll Call
- C. Flag Salute/Moment of Silence
- D. Guests and Sunshine Act Public Comment Period
  - 1. Jessica Portz – PSBA Presentations
  - 2. Other
- E. Approval of Previously Circulated Reports
  - 1. Minutes of the regular school board meeting held August 15, 2023
  - 2. General Fund Revenue/Expenditure Report as of August 31, 2023 (attached)
  - 3. Tax Collection Report as of August 31, 2023 (attached)
  - 4. Activity Fund Report for August (attached)
- F. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve payment of all general fund bills and payrolls and athletic bills as listed. (attached)  
  
**VOTE:**
- G. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve payment of the capital projects bills as listed. (attached)  
  
**VOTE:**
- H. Correspondence
- I. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the report and recommendations of the Committee of the Whole meeting held September 11, 2023. (attached)  
  
**VOTE:**
- J. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the following requests:
  - 1. Permission for Mari Grace Lingenfelter to accompany choir members (12) to Cambria Heights High School for District 6 Chorus Auditions on Sunday, October 15, 2023 at a cost of \$320: \$100/registration; \$220/travel (budgeted—bus shared with North Star).
  - 2. Permission for Mari Grace Lingenfelter/Catherine Kasun and music students (33) to participate in Junior/Senior High County Chorus to be held at C. T. on November 20-21, 2023 (Monday-Tuesday) at a cost of \$1,172: \$660/registration; \$512/substitutes (budgeted).

Note: By resolution adopted June 21, 2016, the full text of which is set forth in the minutes of the meeting of June 21, 2016, a unanimous affirmative vote without objection on any question requiring a recorded vote showing how each Director voted shall be deemed to be an affirmative vote by each Director as if he/she had responded affirmatively to the calling of his/her individual name and shall be recorded as such.

3. Appointment of Eugenia Orcutt as a Kitchen Helper at a rate of \$10.80 per hour for three (3) hours per day beginning as soon as possible, with fringe benefits as outlined in the Cafeteria Employees' Handbook and pending receipt of clearances.
4. Acceptance of the resignation of Jessica Zellam as Assistant Business Manager/Payroll & Benefits Coordinator effective September 29, 2023.
5. Permission to enter into an agreement with Epic Communications to provide services for E-Rate Funding Year 27 (2024-2025).
6. Authorization for the Superintendent to sign the Letter of Agreement with the Children's Aid Home to provide services to district students in placement during the 2023-2024 school year at a cost of \$105 per day for Day Treatment and \$55 per day for Adolescent Partial Hospitalization.
7. Permission for the following individuals to serve as volunteers during the 2023-2024 school year:

Lauren Bell	Elementary School
Thomas Brown	Elementary School
Julie Caruso	High School Field Trips
Nicole Croyle	Elementary School
Mark DeSantis	Elementary School
Rebecca DeSantis	Elementary School
Stacey Hazlett	Elementary School
Jenna Kroner	Elementary School
Dawn Levadnuk	Elementary School/High School Field Trips
Ean Levadnuk	Elementary School/High School Field Trips
Angela McKool	Elementary School/High School Field Trips
Jason Miller	Elementary School
Megan Miller	Elementary School Field Trips
Virginia Miller	Elementary School
Andrew Moser	Girls' Basketball
Sierra Roberts	Elementary School
Lindsey Volocko	Elementary School
Drew Volocko	Elementary School/Elementary Wrestling
Toni Yonish	Elementary School

8. C. T. Soccer Boosters/Junior High End of Season Pizza Party  
High School Cafeteria  
Tuesday, October 24, 2023 (3:00 p.m. to 8:30 p.m.)  
Kristi Purdy
9. Acknowledgment of receipt of changes in Occupation Valuation Classification as follows: Patricia A. Bailey – Retired; Daniel L. Eash – Retired; Georgianne Eash – Retired; Bonnie Mikula – Retired; Larry W. Sturtz – Totally Disabled; Laura D. Temyer – Retired.

**VOTE:**

- K. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to enter into an Agreement with Ignite Education Solutions for Regina Rembold to serve as Transportation Implementation Coordinator and Business Office Mentor on an as-needed basis at a maximum cost of \$67.10 per hour (pay rate of \$50 per hour).

**VOTE:**

- L. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to grant permission for Jordan Tree Service to remove 12 trees at the High School and clean the rain spouts on the Field House at a cost of \$9,500.

**VOTE:**

- M. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint \_\_\_\_\_ as Assistant Business Manager/Payroll & Benefits Coordinator beginning as soon as possible at a rate of \$\_\_\_\_\_ per hour for the remainder of the 2023-2024 school year, with fringe benefits as outlined in the District Office Employees' Handbook and include ten (10) vacation days for 2023-2024, pending receipt of clearances.

**VOTE:**

- N. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to direct the Board Secretary to cast votes for election of the following candidates for PSBA offices as listed:

Allison Mathis	President-Elect
Sabrina Backer	Vice President
Karen Beck Pooley	Treasurer
Marsha Pleta	Western Zone Representative
Erik Meredith	Section W3 Advisor
Michael Faccinetto	PSBA Insurance Trustee (term ending December 31, 2026)
Marianne Neel*	PSBA Insurance Trustee (term ending December 31, 2026)

\*Note: There was no online biography available for Ms. Neel.

**VOTE:**

- O. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve revised job descriptions for the following positions: Special Education/Guidance/Elementary Office Secretary; High School Guidance Secretary (attached)

**VOTE:**

- P. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to create the position of School Resource Officer/Maintenance (Elementary School) and to approve the Job Description and Handbook related to this position. (attached)

**VOTE:**

- Q. Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to appoint Scott M. Smith as School Resource Officer/Maintenance (Elementary School) beginning as soon as possible at a rate of \$20.00 per hour for the 2023-2024 school year, with fringe benefits as outlined in the Handbook pertaining to this position and pending receipt of clearances.

**VOTE:**

- R. Financial Report (Newsletter, Cash Balance/Investment Report, and Self-Funding Analysis for July attached)

Agenda & Suggested Motions  
September 19, 2023

S. Superintendent's Report

T. Greater Johnstown CTC Report

U. Informational Items

V. Other Items

W. Executive Session