

Conemaugh Township Area Elementary School

Title I Parent & Family Engagement Policy

Reviewed and Revised: May 01, 2019

The elementary school will be governed by the following statutory definition of Parent & Family Engagement, and expects that its Title I school will carry out programs, activities and procedures in accordance with this definition:

- *Parent & Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –*
 - *that parents play an integral role in assisting their child's learning.*
 - *that parents are encouraged to be actively involved in their child's education at school.*
 - *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.*
 - *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED ELEMENTARY SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

1. The Conemaugh Township Area Elementary School will take the following actions to involve parents in the joint development of its school Parent & Family Engagement plan under section 1112 of the ESEA:
 - a. *Parent Survey*
 - b. *Parent & Family Engagement Meeting*
 - c. *PTA Agenda Item*

2. The Conemaugh Township Area Elementary School will take the following actions to involve parents in the process of school review and improvement under Section 1116 of the ESEA:
 - a. *Steering Committee of the Comprehensive Planning Process*
 - b. *Distribute draft copies of this policy to parents for input*

3. The Conemaugh Township Area Elementary School will provide the following necessary coordination and technical assistance in planning and implementing effective parent & family engagement activities to improve student academic achievement and school performance:
 - a. *On-Going Parent Workshop series*
 - b. *Steering Committee Comprehensive Planning*
 - c. *School Board Committee of the Whole*

4. The Conemaugh Township Area Elementary School will coordinate and integrate parent & family engagement strategies with the following other programs: Head Start, The Learning Lamp Preschool, and other preschool programs by:
 - a. *Involvement of local pre-schools in district-sponsored in-service programs*
 - b. *Coordinate curriculum with all local pre-schools*
 - c. *Coordinate formation of letter and numbers with all local pre-schools*

5. The Conemaugh Township Area Elementary School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this Parent & Family Engagement policy. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its Parent & Family Engagement Policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its Parent & Family Engagement policies.

6. The Conemaugh Township Area Elementary School will build the school and parent capacity for strong parental involvement, in order to ensure effective involvement of parents and the community to improve student academic achievement, through the following activities specifically described below:
 - a. *The elementary school will, with the assistance of its parents, in the understanding of topics such as the following, by undertaking the actions described in this paragraph –*
 - the State’s academic core standards,
 - the State’s student academic achievement standards,
 - the State and local academic assessments including alternate assessments,
 - the requirements of Title I, Part A,
 - how to monitor their child’s progress, and
 - how to work with educators:

- Disseminate the information at the elementary school Open House in September, Kindergarten Orientation in August, Annual Parent & Family Engagement Meeting in April, elementary building's Parent/Teacher Conferences in November.
- b. *The elementary school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:*
- Parent Workshop series
 - Kindergarten Readiness Summer Program
- c. *The elementary school and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by:*
- On-going Comprehensive Planning Review
 - On-going Parent Involvement meetings and workshops
- d. *The elementary school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool youngsters, and parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:*
- Including Pre-Schools into district In-Service programs
- e. The elementary school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to all parents in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
- *Monthly newsletter*
 - *District website*
 - *Local media*